# LOMPOC HIGH SCHOOL ALUMNI ASSOCIATION HALL OF FAME GUIDELINES



## **Statement of Purpose:**

The purpose of the Lompoc High School Alumni Hall of Fame is to pay tribute to the outstanding achievements of its members.

### **Establishment of Selection Committee:**

Hall of Fame committee members will be chosen by the "chairperson" named by the Lompoc High School Alumni Association Board of Directors at the September board meeting. The Hall of Fame Committee is to be an odd number with a minimum of five members. Inductees are chosen by majority vote.

The Chairperson will accept the responsibility of accepting and processing the nomination applications. The Chairperson will be responsible for holding meetings as necessary for the nomination/selection process. The chairperson will be responsible for communications with applicants, nominees and inductees. The Chairperson shall be responsible for ordering plaques and determining said presentation aided by the Lompoc High School Alumni Association Board.

#### **Selection Criteria:**

- The nominee must be a member or associate member of the Lompoc High School Alumni Association. If the nominee is not a member of the Lompoc High School Alumni Association, they must join before candidacy.
- 2. A graduate is not eligible for nomination until five years post-graduation.
- 3. The nominee must have attained significant recognition in his/her field of interest, having achieved exemplary accomplishments and contributions.
- 4. The selection of inductee(s) into the Hall of Fame must be a majority vote by the hall of Fame Committee.

#### Nomination Process:

- 1. All applications are to be submitted to the Hall of Fame Chairperson by July 15<sup>th</sup> of each year.
- 2. An in-depth biography of exemplary career recognitions, contributions and related achievements must be submitted by a person familiar with the nominee's qualifications. Self-nominations are allowed.

## Award Presentation Process:

The Hall of Fame Chairperson will contact the inductee(s) on the details of the forthcoming award(s)

All inductees are presented with an inscribed plaque (purchased by the Lompoc High School Alumni Association)

All inductees are to be honored in the Brave Talk newsletter.

Multiple inductees may be chosen based on the quality of each year's nominations.

Inductees may be awarded/honored posthumously.

The Hall of Fame Chairperson will see to the order and delivery of personalized plaques for the inductees.

The Hall of Fame Chairperson will submit inductee information/photos to the Brave Talk newsletter each year.